

Form No.- MPS (Const.) - 02

**Check Slip for Promotion of Reader
to the post of University Professor under 8+8 yrs. Merit promotion Scheme.
Statute as approved by Chancellor vide Letter no. - BSU- 20/95-2133/GS (1) Dated - 23-09-1995
(Superseded w.e.f. 27.7.1998 vide Gazette Notification 26.06.2008)**

(To be filled and forwarded by University)

(In case of incomplete or ambiguous information submitted by university it will be referred back to University.)

1. Name of the Candidate : _____
2. Subject : _____
3. Name of the College/Department : _____
4. University : _____
5. Date of substantive appointment as Lecturer :

D	D	M	M	Y	Y	Y	Y
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6. a) Date of promotion as Reader (Under MPS) :

D	D	M	M	Y	Y	Y	Y
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 b) Enclose letter of Recommendation of the Commission in the promotion of Reader, Mention No. Dtd.
 c) Enclose Approval of the syndicate in accordance with the recommendation of the Commission as Reader with Notification no. & Date (Para I of the Statute).
7. Prior option in writing for consideration of promotion under MPS (Enclose certified copy of option letter) (Para I of the Statute) :

8. (a) Whether the candidate is serving in University Department or in a Degree College managed and maintained by the University (Para I of the Statute) : Yes No
 (b) Subject(s) taught : _____ ; Is it advanced teaching within the meaning of the statute ? : Yes No
 (c) Computation of admissible period -

Sl.	Particulars	From	To	Duration								
i)	Period rendered in University department	-		<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;">Y</td><td style="width: 20px; height: 20px;">Y</td><td style="width: 20px; height: 20px;">M</td><td style="width: 20px; height: 20px;">M</td><td style="width: 20px; height: 20px;">D</td><td style="width: 20px; height: 20px;">D</td></tr></table>	Y	Y	M	M	D	D		
Y	Y	M	M	D	D							
ii)	Period rendered in Degree college managed and maintained by University	-		<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;">Y</td><td style="width: 20px; height: 20px;">Y</td><td style="width: 20px; height: 20px;">M</td><td style="width: 20px; height: 20px;">M</td><td style="width: 20px; height: 20px;">D</td><td style="width: 20px; height: 20px;">D</td></tr></table>	Y	Y	M	M	D	D		
Y	Y	M	M	D	D							
iii)	Total admissible period under Merit Promotion Scheme	-		<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;">Y</td><td style="width: 20px; height: 20px;">Y</td><td style="width: 20px; height: 20px;">M</td><td style="width: 20px; height: 20px;">M</td><td style="width: 20px; height: 20px;">D</td><td style="width: 20px; height: 20px;">D</td></tr></table>	Y	Y	M	M	D	D		
Y	Y	M	M	D	D							
iv)	Date of completion of eight years of continuous service as Reader under Merit Promotion Scheme			<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;">D</td><td style="width: 20px; height: 20px;">D</td><td style="width: 20px; height: 20px;">M</td><td style="width: 20px; height: 20px;">M</td><td style="width: 20px; height: 20px;">Y</td><td style="width: 20px; height: 20px;">Y</td><td style="width: 20px; height: 20px;">Y</td><td style="width: 20px; height: 20px;">Y</td></tr></table>	D	D	M	M	Y	Y	Y	Y
D	D	M	M	Y	Y	Y	Y					
v)	Proposed date of promotion to the post of University Professor			<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;">D</td><td style="width: 20px; height: 20px;">D</td><td style="width: 20px; height: 20px;">M</td><td style="width: 20px; height: 20px;">M</td><td style="width: 20px; height: 20px;">Y</td><td style="width: 20px; height: 20px;">Y</td><td style="width: 20px; height: 20px;">Y</td><td style="width: 20px; height: 20px;">Y</td></tr></table>	D	D	M	M	Y	Y	Y	Y
D	D	M	M	Y	Y	Y	Y					
9. Has he/she completed at least **four years** of continuous service as Reader before proposed date of promotion in the College / University Department from which the candidate is being considered for promotion (Para I of the statute) : Yes No
 yes, period- From _____ to _____.

Initial of Registrar

10. Educational Qualification of the Candidate :

Examination	Board/University	Subject	Year of Passing	Division/Class	% of Marks
Matric					
Intermediate					
Graduation					
Post Graduate					
M.Phil/Ph.D					

11. (a) Total permanent position of Reader in the concerned subject in the Colleges and University Department (as on the proposed date of promotion) : _____ .

(b) Whether the proposed post of University Professor is within 1 / 3 of the no. of total permanent position of Reader in the concern subject is available (Para 3(a) of the Statute) : Yes No

12. Assessment of Performance for Merit Promotion (Para 4 of the statute) :

(a) Number of research papers published (Please do not enclose publication beyond proposed due date of promotion) :

Research Paper	Date of Publication	Name of the Journal

(b) Books authored by Candidate (Please do not enclose publication beyond proposed due date of promotion) :

Name of Books	Subject	Pages	Date of Publication	Name of Publishers

(c) Assessment on reviews and curriculum development (within due date): _____

(d) Assessment on development of Teaching aids (within due date): _____

(e) Innovation in Teaching methods (within due date) : _____

(f) Equipment development (within due date) : _____

(g) Any other research experience : _____

Name of the Candidate :

Initial of Registrar

13. Name & Address of Referee (As per Para 5 of the Statute) :

Referee	Name	Address	Field of Activity	Designation	Location	Contact No.
I						
II						

14. Evaluation Report of the Referee I & II is annexed (Para 7 of the Statute):- Yes No
 (a) Did the University require reference to 3rd Referee as per proviso of Para 5 of the Statute? Yes No
 If Yes, Name and Address of 3rd Referee : _____
 _____ (annex evaluation report).

15. Name and address of three outside experts with telephone no. which are nominated by the V.C (Para 7 of the Statute) :

Expert	Name	Designation	Address	Contact No.
I				
II				
III				

16. Up to date CC Rolls from the date of promotion as Reader till proposed date of promotion (Original CC Roll need to be enclosed as per Para- 7 of the Statute)- Fill up & enclosed Annexure-I

17. Whether the proposal was ever rejected by the commission (Para 9 of the Statute): Yes No
 If yes, give details with letter no of the commission : _____

18. Reason of long pendency of promotion (if applicable) in view of HRD Letter No. : 402 dated : 27.03.2012

Certified that all information given above have been verified by me on the basis of record /documents which are correct.

Date :

Signature of Registrar
 Seal :

List of Enclosures:

Name of the Candidate :

Annexure-I (See Sl. No. 16 of Check Slip)

(See Para-7 of the Statute)

(a) Enclose CCR in the Prescribed Performa as approved by the Chancellor.

Give details as follows :

Year	Whether CCR enclosed Yes/No	Remarks of the screening committee

Date:

Signature of Registrar

Seal :

Name of the Candidate :